

Section 4 | Document Checklist

Please provide **original** documents as requested below. Photocopies are not accepted. All original documents submitted will be returned to you by Registered Post. For further information on the documents which must accompany this application form please refer to the Irish Naturalisation & Immigration Service website at <http://www.inis.gov.ie>.

Evidence of identity

Passport of applicant

Passport or National Identity Card of EU citizen

Two passport-size photos of applicant

Two passport-size photos of EU citizen

Evidence of relationship of applicant to EU citizen

Please provide supporting documents relevant to your family relationship as per Section 1.9 of this form.

Civil Marriage Certificate (*For Spouse*)

Partnership Certificate (*For Partner*)

Birth Certificate(s)
(*For Child, Parent or Sibling*)

For "Other family dependant", please specify supporting documents enclosed:

Evidence of residence in the State

If Renting

Letter from landlord/agency, rental contract or rent book

Letter of Registration of Tenancy from the Private Residential Tenancies Board

Utility bills in the names of both the applicant and the EU citizen

If Home-owning

Letter from mortgage provider **OR** letter from local authority or County Council

Utility bills in the names of both the applicant and the EU citizen

Evidence of current activity of EU citizen in the State

Please provide supporting documents for the current activity as per Section 3, Parts (A - E).

(A) Employment

Current letter from employer setting out terms, conditions and hours of employment
AND/OR Signed contract of employment

Two recent payslips

Most recent P60 or Tax Credit Certificate

(B) Self-employment

Agreed Tax Assessment from the Revenue Commissioner for the last financial year (*if applicable*)
OR Letter of Registration for Self-Assessment (Income Tax) from the Revenue Commissioner

Copies of receipts issued for sales or services in the last six months

Bank statements of the business for the last six months

(C) Study

Letter from college/course provider including course description, start date and completion date

Letter from private medical insurance provider (for EU citizen and any dependents)

(D) Involuntary Unemployment

Letter from Department of Social and Family Affairs with details of benefit claims

Letter from FAS acknowledging registration as a jobseeker

P60s for prior two years of employment

(E) Residing with sufficient resources

Bank statements **AND/OR** other evidence of financial resources

Letter from private medical insurance provider (for EU citizen and any dependents)

Section 5 | Declarations

Applicant

This declaration should be signed and dated by the applicant or by the parent or guardian of an applicant under the age of 18.

I hereby apply for a residence card for myself. The information I have given is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself. I confirm that if, before my application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the EU Treaty Rights Section of the Department of Justice and Law Reform in writing immediately. I understand that any false or misleading information or fraudulent supporting documentation submitted will result in the refusal of this application.

I agree that the data in this application may be disclosed to other Irish Government Departments as well as to public authorities of the Member States of the European Union and European Economic Area (EEA) for purposes connected to this application. I consent to the EU Treaty Rights Section making enquiries to confirm any of the details or documents provided by me in this application.

I am aware that a person who asserts an entitlement to any rights on the basis of information which he or she knows to be false or misleading in a material particular shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding €5,000 or to a term of imprisonment not exceeding 12 months, or both.

Signed by applicant

Date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day			Month			Year			

EU citizen

This declaration should be signed and dated by the European Union, EEA or Swiss citizen.

The information given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are of a true likeness of myself. I confirm that if, before the application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the EU Treaty Rights Section of the Department of Justice and Law Reform in writing immediately. I understand that any false or misleading information or fraudulent supporting documentation submitted will result in the refusal of this application.

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Signed by European Union, EEA or Swiss Citizen

Date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day			Month			Year			

Submission of incomplete forms or failure to submit all requested documentation will result in the automatic return of your application.

Please return completed forms and original documents by registered post to:

**EU Treaty Rights Section
Irish Naturalisation and Immigration Service
Department of Justice and Law Reform
13/14 Burgh Quay
Dublin 2**