

Section 4 | Document Checklist

Please provide original documents requested below. All original documentation submitted will be returned to you by Registered Post. For further information on documentation to accompany this application form please refer to the Irish Naturalisation & Immigration Service website at <http://www.inis.gov.ie>.

Evidence of identity

Passport or National Identity Card

Two passport-size photographs

Evidence of residing in the State for a continuous period of 5 years

For each residential address while **Renting**

Letter from landlord/agency, rental contract or rent book

Utility bills

For each residential address as the **Home-owner**

Letter from mortgage provider **OR** letter from local authority or County Council

Utility bills

Evidence of activity in the State for a continuous period of 5 years *(please tick as applicable)*

Please provide supporting documents for your economic activities as per **Section 3**.

For each period of **Employment**

Letter from employer setting out terms and conditions of employment **OR** signed contract of employment

P60s for the last five years *(or as applicable)*

Copies of Employment Permit(s) *(if applicable)*

For each period of **Self-employment**

Agreed Tax Assessment from the Revenue Commissioner for each applicable financial year

VAT3 receipts *(if applicable)*

Bank statements of the business for a six-month period, and copies of corresponding invoices or receipts issued

For each period of **Study**

Letter from college/course provider including course description, start date and completion date

Letter from private medical insurance provider showing comprehensive sickness insurance

Bank statements **AND/OR** other evidence of financial resources

For each period of **Involuntary Unemployment**

Letter from Department of Social Protection with details of benefit claims

Letter from FÁS acknowledging registration as a jobseeker

P60s for prior two years of employment

For each period while **Residing with sufficient resources**

Bank statements **AND/OR** other evidence of financial resources

Letter from private medical insurance provider showing comprehensive sickness insurance

Evidence of cessation of employment or self-employment *(if applicable)*

Documentary evidence of cessation of employment or self-employment, outlining the circumstances of cessation

Documentary evidence of receipt of a state pension (contributory or non-contributory), or an allowance, benefit or supplement with respect to a disability, injury or illness (as applicable)

Section 5 | Declaration

This declaration should be signed and dated by the applicant or by the parent or guardian of an applicant under the age of 18.

I hereby apply for a permanent residence certificate for myself. The information I have given is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of me. I confirm that if, before my application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the EU Treaty Rights Section of the Department of Justice and Equality in writing immediately. I understand that any false or misleading information or fraudulent supporting documentation submitted will result in the refusal of this application.

I understand that, under Section 8 of the Immigration Act 2003 and Regulation 19 of the European Communities (Free Movement of Persons) Regulations 2006 and 2008, the data in this application may be disclosed to other Irish Government Departments as well as to public authorities of the Member States of the European Union and European Economic Area (EEA) for purposes connected to this application. I consent to the EU Treaty Rights Section making enquiries to confirm any of the details or documents provided by me in this application, including my participation in an interview process.

I am aware that a person who asserts an entitlement to any rights on the basis of information which he or she knows to be false or misleading in a material particular shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding €5,000 or to a term of imprisonment not exceeding 12 months, or both.

Signed by applicant

Date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day			Month			Year			

Submission of incomplete forms or failure to submit all requested documentation will result in the automatic return of your application.

Please return completed forms and original documents by registered post to:

**EU Treaty Rights Section
Irish Naturalisation and Immigration Service
Department of Justice and Equality
13/14 Burgh Quay
Dublin 2**