



**APPLICATION FORM FOR THE ADMINISTRATIVE SCHEME  
FOR UNDOCUMENTED MIGRANT WORKERS FORMERLY HOLDING  
EMPLOYMENT PERMITS AND WHO HAVE SINCE BECOME  
UNDOCUMENTED THROUGH NO FAULT OF THEIR OWN**

**Note (1): To be considered under this scheme the applicant must be able to show that they formerly held an employment permit issued by the Minister for Enterprise, Trade and Employment. If the applicant does not have the original permit in their possession they must be able to provide sufficient information to the immigration authorities to enable them to verify that the permit was issued. Applications that cannot show this cannot be processed further.**

**Note (2): This scheme is operated on an ex-gratia basis and the Minister's Decision is final.**

**Note (3): The detailed Terms and Conditions of this scheme can be found on the website of the Irish Naturalisation and Immigration Service - [www.inis.gov.ie](http://www.inis.gov.ie)**

A separate application form must be completed for each applicant. The form must be completed in **BLOCK CAPITALS** and in black ink. All sections must be completed. Incomplete applications cannot be processed and will be returned. Please ensure that both the application AND the declaration are properly completed and signed. *(Completed application forms must be returned by post before 31/12/2009. Before completing this document you should read the information leaflet provided.)*

<b>1 PERSONAL DETAILS</b>	
<b>CURRENT GIVEN/FIRST NAME:</b> <i>(as in passport)</i>	
<b>CURRENT FAMILY/LAST NAME:</b> <i>(as in passport)</i>	
<b>PLACE OF BIRTH</b>	
<b>COUNTRY OF BIRTH</b>	
<b>DATE OF BIRTH:</b>	□□/□□/□□□□ <i>(day/month/year)</i>
<b>GENDER:</b>	Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>CURRENT PASSPORT NUMBER:</b>	
<b>VALID FROM:</b> □□/□□/□□□□	<b>VALID TO:</b> □□/□□/□□□□
<b>MARITAL STATUS:</b> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed <input type="checkbox"/> Cohabiting <input type="checkbox"/>	
<b>YOUR PPS NUMBER:</b>	□□□□□□□□□□
<b>YOUR GNIB NUMBER:</b>	
<b>YOUR IMMIGRATION REFERENCE:</b>	69/

**Please provide details of ALL of your previous addresses starting with the current one (all correspondence will issue to your current address):**

<b>Address</b>	<b>Country</b>	<b>From</b>	<b>To</b>

**FAMILY DETAILS**

Please provide details of any spouse/partner and child/children currently residing in Ireland

<b>Name</b>	<b>Relationship</b>	<b>Date of birth</b>	<b>Sex</b>	<b>Address</b>

Have you used any other identities while in the State: Yes  No

**If 'yes' please provide further details below** (use the additional information sheet at the rear if necessary)

<b>Name Used</b>	<b>Nationality Given</b>	<b>PPS/INIS 69/GNIB Number(s)</b>	<b>Address</b>

## 2 IMMIGRATION HISTORY IN THE STATE

<b>DATE OF ARRIVAL:</b>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>(day/month/year)</i>		
<b>PLACE OF ARRIVAL:</b>			
<b>DATE OF FIRST REGISTRSTION:</b>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>(day/month/year)</i>		
<b>STATUS ON ARRIVAL IN THE STATE:</b>			
ASYLUM <input type="checkbox"/> EMPLOYMENT PERMIT/VISA/AUTHORISATION <input type="checkbox"/> STUDENT <input type="checkbox"/> VISITOR <input type="checkbox"/> OTHER <input type="checkbox"/> (PLEASE GIVE FURTHER DETAILS) _____			
<b>HAVE YOU EVER CLAIMED ASYLUM IN THE STATE</b> (IF YES PLEASE GIVE FURTHER DETAILS, USE ADDITIONAL SHEETS IF NECESSARY)	Yes <input type="checkbox"/> No <input type="checkbox"/> _____		
<b>HAVE YOU EVER BEEN DEPORTED FROM THE STATE</b> (IF YES PLEASE GIVE FURTHER DETAILS, USE ADDITIONAL SHEETS IF NECESSARY)	Yes <input type="checkbox"/> No <input type="checkbox"/> _____		
<b>ARE YOU CURRENTLY THE SUBJECT OF A DEPORTATION ORDER OR TRANSFER ORDER</b> (IF YES PLEASE GIVE FURTHER DETAILS, USE ADDITIONAL SHEETS IF NECESSARY) <small>NB Persons who are the subject of an order of this kind are not eligible for consideration under this scheme.</small>	Yes <input type="checkbox"/> No <input type="checkbox"/> _____ _____		
<b>HAVE YOU EVER RECEIVED NOTIFICATION OF A PROPOSAL TO DEPORT (15 DAY LETTER)?</b> (IF YES PLEASE GIVE FURTHER DETAILS, USE ADDITIONAL SHEETS IF NECESSARY)	Yes <input type="checkbox"/> No <input type="checkbox"/> _____ _____		
<b>ARE THERE ANY IMMIGRATION RELATED LEGAL PROCEEDINGS INVOLVING YOU, YOUR SPOUSE AND/OR CHILD(REN)?</b> (IF YES PLEASE GIVE FURTHER DETAILS, INCLUDING YOUR SOLICITORS DETAILS. USE ADDITIONAL SHEETS IF NECESSARY)	Yes <input type="checkbox"/> No <input type="checkbox"/> _____ _____		
<b>HAVE YOU LEFT THE STATE SINCE YOU WERE ORIGINALLY GRANTED PERMISSION TO REMAIN IN THE STATE</b> (IF YES PLEASE GIVE FURTHER DETAILS BELOW)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Date of Departure</b>	<b>Date of Return</b>	<b>Place Visited</b>	<b>Purpose of visit</b>

### 3 EMPLOYMENT HISTORY IN THE STATE

What type of employment permit were you originally issued *(please tick)*

Work Permit  Green Card

Permit number:

Date when first Permit was issued: *(Give exact date where available)* \_\_\_\_\_

Duration of this Permit: Six Months  Twelve Months  Twenty Four Months

Details of any other permits issued (USE ADDITIONAL SHEETS IF NECESSARY)

Permit No.	Date Issued	Duration of Permit

Details of all employment in the State (including current job if applicable) - Please note that these details should not be limited to employment while in possession of a valid Permit (USE ADDITIONAL SHEETS IF NECESSARY)

Period From	Period To	Employer/Company name and address	Reason for leaving

Do you have an employer willing to apply for a work permit for you

Yes  No  If 'yes' please provide further details below (USE ADDITIONAL SHEETS IF NECESSARY)

\_\_\_\_\_

\_\_\_\_\_

Please provide details of the circumstances in which your Permit lapsed (USE ADDITIONAL SHEETS IF NECESSARY)

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## 4 CRIMINAL RECORD

Have you been convicted of any offence in the State or abroad ?(please tick)

Yes  No

If 'yes' please provide further details below (USE ADDITIONAL SHEETS IF NECESSARY)

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Are you the subject of a European arrest warrant? (please tick)

Yes  No

If 'yes' please provide further details below (USE ADDITIONAL SHEETS IF NECESSARY)

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Are there charges pending against you in the State or abroad ? (please tick)

Yes  No

If 'yes' please provide further details below (USE ADDITIONAL SHEETS IF NECESSARY)

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## 5 DECLARATION

**I declare that the information provided by me in this application for temporary permission to remain in the State is true and complete to the best of my knowledge. I hereby authorise the Minister for Justice Equality and Law Reform to share this information with any other Government Department, Agency or An Garda Síochána for the purpose of investigating or examining any matter relevant to this application.**

Signature: \_\_\_\_\_

Date: // (day/month/year)

Name (block capitals): \_\_\_\_\_

**NB: applicants should note that false information provided as part of this application will invalidate any permission granted under this scheme or subsequent to it.**



## 7 SUPPORTING DOCUMENTATION

**The completed application form must be accompanied by the following original documents:** ( Please tick documents you are submitting with your application):

- Your current Passport
- Previous passport(s) if you have renewed your passport since your arrival in Ireland
- P60 (where applicable) in respect of each year of employment in the State
- P45 (if applicable)
- 2 Passport size photographs (*signed on back*)
- Previous employment permit where such are in the possession of the applicant
- Evidence of continuous residence in the State since your arrival  
(*utility bills, lease/ rental agreements, etc.*)
- If you have received State benefits please provide details

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*Please note that copies of documents will not be accepted. It should also be noted that original identity documents will be returned to your current address (provided by yourself earlier in this document) by registered post. It is your responsibility to provide the documentation requested and to provide comprehensive reasons as to how you became undocumented.*

The Minister reserves the right to request further documentation and/or information (including fingerprints) in order to process an application where it is considered appropriate, and that failure to provide such further documentation and/or information as may be requested would result in the application being considered incomplete, not being processed and being returned.