



Working Holiday Authorisation Application 2019

Who is this form for?

You should use this application form if:

- You wish to apply for the 2019 Working Holiday Authorisation programme.

How to complete this form:

- Please type your responses and place a tick in the relevant box
- You must complete all sections of this form fully
- You must read, sign and date the privacy notice, Section 4A
- You must read, sign and sign the declaration, Section 4B
- You must submit supporting documents for the application

Where to send your completed application form

- You must send your completed application form and supporting documents to the address below

Ms Corinna Tsai
6th Floor, No.5, Lane 306
Binhai Road,
Sec 1, Tamsui,
New Taipei City, 251
Taiwan, ROC

If you have any queries please contact:

Corina.mc.tsai@gmail.com

Or

INISwhp@justice.ie

1.10 What is your relationship status? (✓)

- Single Married Civil partner Divorced Widowed
 Unmarried Partner Surviving Recognised Civil Partner

1.11 Current address

1.12 Phone

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1.13 Email

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1.14 Have you ever come to Ireland previously on a Working Holiday programme? (✓)

Yes No

1.15 Have you any criminal convictions in any country? (✓)

Yes No

If 'Yes' please give details

1.16 Have you ever been refused a visa to, refused entry to, deported from, or otherwise required to leave any country? (✓)

Yes No

If 'Yes' please give details

Section 2 Passport or travel document details

In this section, you will need to provide details about your passport, or other travel document.

2.1 Type of Travel Document (✓)

- | | | |
|--|---|--|
| <input type="checkbox"/> National Passport | <input type="checkbox"/> Travel Document (internationally recognised) | <input type="checkbox"/> Travel Document (1951 Convention) |
| <input type="checkbox"/> Aliens Passport | <input type="checkbox"/> Diplomatic Passport | |
| <input type="checkbox"/> Service Passport | <input type="checkbox"/> Government Official Passport | |

2.2 Document number

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2.3 Date of issue

D	D	/	M	M	/	Y	Y	Y	Y
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2.4 Date of expiry

D	D	/	M	M	/	Y	Y	Y	Y
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Section 3 Your proposed stay in Ireland

Section 4

Privacy Notice & Declaration

The applicant must read the privacy notice & declaration, and print and sign both, section 4A and 4B

Section 4 A

Privacy Notice

1. The data you provide in this form is collected by the Irish Naturalisation and Immigration Service (INIS), a part of the Department of Justice and Equality. The data controller for the information you provide is the Department of Justice and Equality. The data controller's contact details are: Visa Division, Irish Naturalisation and Immigration Service, the Department of Justice and Equality, 13 – 14 Burgh Quay, Dublin 2, D02 XK70.
2. We will use the personal data you provide in this form for the following purposes:
 1. Assessing your eligibility for this scheme
 2. Verifying your identity
 3. Maintaining fair and effective immigration controls
 4. Verifying immigration history
 5. Identifying criminal history
 6. Preserving and strengthening the Common Travel Area
 7. Promoting the interests of Ireland and its citizens
 8. Conducting policy research
 9. Customer feedback
3. Our legal basis for collecting and processing this data is as follows:
 1. To fulfil the function of the Minister for Justice and Equality, for the State to maintain control of its own borders and operate a regulated system for the control, processing and monitoring of non-national persons in the State, as designated in the Ministers and Secretaries Act 1924 (as amended)
 2. We are obliged to collect and process this data in order to maintain fair and effective immigration control, to preserve the integrity of the Common Travel Area, and to promote the interests of Ireland and its citizens.
4. The personal data provided here will be stored securely on DJE IT servers. It may be shared, where appropriate, with the following third parties:
 1. United Kingdom Home Office
 2. Authorised Agent on behalf of the Irish Naturalisation & Immigration Service of the Department of Justice & Equality
 3. The Department of Foreign Affairs
 4. An Garda Síochána
 5. Irish Government Departments and Agencies
 6. Member States of the EU/EEA
5. The personal data provided in this form may be transferred to a 3rd country, outside the European Economic Area or to an international organisation in order to enable us to confirm identification, immigration history and/or criminal history.
6. The contact for any queries in relation to this form is Visa Division, Irish Naturalisation and Immigration Service, the Department of Justice and Equality, 13 – 14 Burgh Quay, Dublin 2, D02 XK70.

7. This data will be stored in accordance with specified DJE retention schedules and the requirements of the National Archives Act 1986.

8. You can request a copy of the personal data that we hold. You can do this by completing a Subject Access Request form, available at http://www.justice.ie/en/JELR/Pages/Data_Protection or from any Department of Justice and Equality Public Office, and forwarding it to subjectaccessrequests@justice.ie or by post to the DJE Data Protection Officer at the address below. You will be required to verify your identity before the data can be forwarded to you.

9. You have the right to rectify any inaccuracies in your data. To do this you should write to Visa Division, Irish Naturalisation and Immigration Service, the Department of Justice and Equality, 13 – 14 Burgh Quay, Dublin 2, D02 XK70 documenting the inaccuracies which need to be rectified.

10. You have the right, where appropriate, to obtain erasure of your data and/or a restriction on processing of your data as well as the right to object to the processing of your data. In addition, you have the right to lodge a complaint with the Data Protection Commission. Further details in relation to your data protection rights can be found in the Department of Justice and Equality Data Protection Policy available at http://www.justice.ie/en/JELR/Pages/Data_Protection

You can contact the Data Protection Officer for the Department of Justice by post at: The Data Protection Officer, Department of Justice and Equality, 51 St. Stephen’s Green, Dublin 2, D02 HK52. Or by email - dataprotectioncompliance@justice.ie

Signature

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Full Name (in block letters)

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Date

D	D	/	M	M	/	Y	Y	Y	Y
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The applicant must read the privacy notice & declaration, and print and sign both, section 4A and 4B

Section 4 B

Declaration

"I hereby apply for Working Holiday Authorisation in advance of travelling to Ireland. The information I have given is complete and is true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me, the applicant. I confirm that if, before the application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Visa Division, INIS, Dublin.

I understand that additional information may be required before my application can be processed. I understand that failure to provide such data, if requested to do so by the Visa Division, INIS, Dublin, may result in the refusal of my application.

I understand that any false or misleading information, or false supporting documentation, may result in the refusal of my application without the right of appeal, and that this may result in me being prevented from making further applications to INIS for a period of up to five years.

I understand that, if it is discovered on a later date, I have submitted false, fraudulent or misleading information or supporting documentation, my permission will be reviewed and may be revoked.

I acknowledge that the application form and supporting documentation, or copies thereof, may be conveyed to the Irish deciding authority by reasonable means as considered appropriate by the receiving office, including commercial courier (in sealed package) or other postal or electronic means.

I understand that I do not have any entitlement to support from the State.

I agree that I have sufficient funds , or access to such funds, to support myself during a substantial part of my visit.

2019 Working Holiday Authorisations are valid for presentation at an Irish port of entry during the calendar year of 2019 only.

Holders of Working Holiday Authorisations intending to remain in Ireland for a period in excess of 90 days must register with the Garda National Immigration Bureau and will be issued with an Irish Residence Permit (IRP card) on payment of the appropriate fee.

Working Holiday Authorisations are issued on an individual basis. Holders of Working Holiday Authorisations shall not seek to be accompanied or joined by a spouse or dependents unless they are also in possession of a working holiday authorisation.

Permission granted to those entering Ireland on the basis of a Working Holiday Authorisation shall be valid for a maximum of twelve (12) months from the date of initial entry into Ireland. Extensions to the period of validity shall not be granted. Participants must leave Ireland on the expiration of permission which cannot be extended, either under the authorisation itself or through attempting to convert it to a different form of immigration status.

Persons who are already in Ireland with an immigration status other than that based on a Working Holiday Authorisation may not convert to permission based on a Working Holiday Authorisation without leaving Ireland and re-entering on the basis of the valid Working Holiday Authorisation.

I have answered all the questions above and the particulars above are true and correct to the best of my knowledge.

I have read and understand the Department of Justice and Equality's data protection policies regarding my personal information".

Signature

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Full Name (in block letters)

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Date this application was signed

D	D	/	M	M	/	Y	Y	Y	Y
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Section 5

Documentation Required

This section sets out what documentation must accompany this form

The form must be accompanied by the following:

- A full photocopy of all pages of your passport which should be valid for at least six (6) months after the proposed end date of the visit – all pages must be copied even if blank. Please note you should not submit your actual passport.
- Four (4) recent identical passport photographs with your name on the reverse.
- Original recent bank statement in your name along with an English translation if necessary, showing that you possess funds of at least €4000 (or equivalent value).
- Applicants should make contact with our nominated agent in Taiwan, Ms Corina Tsai. After consultation with Ms Tsai the application should be posted to her, along with the non-refundable agent's handling fee of NT\$2,700
- You will be able to collect your Working Holiday Authorisation from Ms. Tsai on submission of the following:
 - Original passport
 - Airline ticket – which can be one way or a return ticket
 - Certificate of medical insurance that is valid for twelve months after the ticketed date of entry to Ireland

* Ms Corina Tsai, 6th Fl., No 5, Lane 306, Binhai Road, Sec 1 Tamsui, New Taipei City, 251 Taiwan ROC.

Any queries regarding an application for a Working Holiday Authorisation may be submitted in

English to: iniswhp@justice.ie

or in Chinese to: corina.mc.tsai@gmail.com

Updated 24 October 2018