

ATYPICAL WORKING SCHEME

APPLICATION FORM – CREW MEMBERS (Fishing Fleet)

(may be completed by (i) the applicant or (ii) an Authorised Legal Representative who must submit a Letter of Authorisation signed by the Applicant with this form)

Before completing this form please read the Guidelines which are available on our website:
www.inis.gov.ie

Part 1 - Applicant

- (a) **Personal Details (all Applicants)**

Part 2 - Employment

- (a) **Details of Irish based Employer**
- (b) **Contract details**

Part 3 - Declaration

Appendix

- (a) *List of supporting documentation to be submitted with Application Form*
- (b) *List of supporting documentation required when seeking entry to the State*

PART 1

APPLICANT

(a) PERSONAL DETAILS (all Applicants)

NAME as on Passport (block capitals)	Forename(s) _____ Surname _____
DATE OF BIRTH (day/month/year)	□ □ / □ □ / □ □ □ □
GENDER	Male <input type="checkbox"/> Female <input type="checkbox"/>
NATIONALITY	
PLACE AND COUNTRY OF BIRTH	
PASSPORT	Passport Number _____ Date of Issue □ □ / □ □ / □ □ □ □ Expiry Date □ □ / □ □ / □ □ □ □ Place of Issue _____
CURRENT RESIDENTIAL ADDRESS (block capitals)	
CONTACT EMAIL ADDRESS	
IMMIGRATION DETAILS	
1. Do you already have a Department of Justice and Equality or Garda National Immigration Bureau identification number?	YES <input type="checkbox"/> (please state reference number) NO <input type="checkbox"/>
2. Are you lawfully resident in a country <u>outside</u> your country of origin?	YES <input type="checkbox"/> NO <input type="checkbox"/> (please state expiry date of immigration / residence permission) □ □ / □ □ / □ □ □ □

PART 2

EMPLOYMENT

(a) DETAILS OF IRISH BASED EMPLOYER

NAME AND ADDRESS OF IRISH BASED EMPLOYER (Boat owner or Lessee)	Name: _____ Address _____ _____
CONTACT DETAILS OF EMPLOYER	Name: _____ Phone: _____ Email: _____

(b) CONTRACT DETAILS

CONTRACT NUMBER as allocated by the Central Depository (CDPA)	
DATES/DURATION OF CONTRACT	
NAME OF VESSEL(s) (in the event of a person being contracted by an employer to work on more than one vessel, all vessel names should be listed). Is the Vessel(s) named above 15 metres or greater in length?	_____ _____ _____ YES <input type="checkbox"/> NO <input type="checkbox"/>
HOME PORT OF VESSEL	
Please state if already present in the State	YES <input type="checkbox"/> NO <input type="checkbox"/>

PART 3

DECLARATION

1. **A party to this application who signs below is declaring that:**
- all information contained in the application is correct at the date of signing;
 - he/she understands and agrees to abide by the arrangements as stated.
2. **A non-refundable €250 Application Fee applies which must be made by EFT to the Secretary General of Department of Justice & Equality**

BIC:	BOFIE2D
IBAN:	IE65 BOFI 9000 1782 4921 91
Name of Account	Department of Justice and Equality
Bank name	Bank of Ireland
Bank address	2 College Green, Dublin 2

Further details regarding EFT are on the INIS website.

The full application should be forwarded to
– Atypical Working Scheme Division
Irish Naturalisation and Immigration Service
13/14 Burgh Quay
Dublin 2, Ireland

3. **To be completed by the Applicant or Authorised Legal Representative:**
(if completed and signed by an Authorised Legal Representative, a Letter of Authorisation signed by the applicant must be submitted with this form)

Name of person completing the form (block capitals):

Address of person completing the form (block capitals):

4. **Signature of person completing the form:** _____

Date: _____

Authorised Legal Representative – Please tick here to indicate that you are satisfied to have made this declaration on behalf of the Applicant. Failure to do so will result in the Application Form being returned.

Data Protection and Freedom of Information

The Department of Justice and Equality will treat all information and personal data as confidential. It will only be disclosed to other persons or bodies in accordance with the law.

Appendix

(a) MAKING AN APPLICATION

The following documentation should be submitted with this Application Form -

- Copy of biographical page of the Applicant's Passport
- Copy of letter issued by the CDPA stating unique identifier
- Copy of Certified contract
- Evidence that the application fee of €250 has been paid via Electronic Fund Transfer.

(b) SEEKING ENTRY TO THE STATE

The following documentation should be available for inspection by Immigration Officers at the port of entry to the State -

1. Passport (including valid entry visa for persons from visa-required countries)
2. Letter of Approval from the Irish Naturalisation and Immigration Service
3. Details of accommodation
4. Evidence of Medical Insurance
5. Return travel ticket (where applicable)